



Preservation and Enhancement of the Water Environment

P.O. BOX 651028

SALT LAKE CITY, UT 84165-1028

## Payment or Purchase Request Form

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Amount of Payment or Purchase: \_\_\_\_\_

Purpose of Expense: \_\_\_\_\_

\_\_\_\_\_

WEAU Committee Associated with this Expense: \_\_\_\_\_

Are Invoices or other Supporting Documentation Attached? Yes \_\_\_\_\_ No \_\_\_\_\_

Make check payable to: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone & Fax #: P: \_\_\_\_\_ F: \_\_\_\_\_

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This Section to be Completed by Board Members

Board Approvals (**Both Signatures Required if requester isn't a board member**)

Board Member Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Board Member Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_